127 Roosevelt Avenue ▲ Plainfield, New Jersey 07060-1398 908/226-2518 ▲ Fax 908/226-2561

VIA: E-MAIL

October 27, 2010

Mr. and Mrs. Philip Charles 965 Carnegie Avenue Plainfield, NJ 07060

RE: OPRA REQUEST

Dear Mr. & Mrs. Charles:

Pursuant to your OPRA request, please note the following:

The below listed documents requested do not exist:

- 2010 Employment Contracts; and
- Copies of check(s) for bonus(es) paid to any executive employee for 2008 and 2009.

The following documents are attached to this transmittal:

- · The September 2010 meeting minutes; and
- A list of positions filled in CY 2009.

The remainder of the documents requested will be provided to you via E-mail delivery on Monday, November 1, 2010:

- August, September and October 2010 Resolutions;
- August, September and October 2010 committee meeting minutes; and
- August and October 2010 public meeting minutes.

Very truly yours,

<u>Dollie S. Hamlin, RPPO, OPA, PACO</u> Superintendent of Purchasing / Purchasing Agent