



PLAINFIELD MUNICIPAL UTILITIES AUTHORITY

127 ROOSEVELT AVENUE • P.O. BOX 5110
PLAINFIELD, N.J. 07061-5110
TEL (908) 226-2518 • FAX (908) 226-2561

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING SLIPS, CORRESPONDENCE, ETC.

No. 09-01280

ORDER DATE: 09/11/09
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT NO:
F.O.B. TERMS:

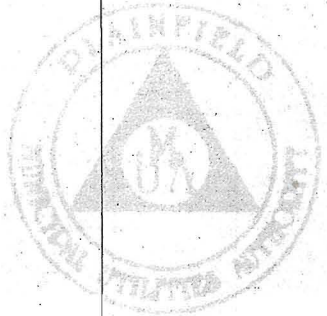
IRS #22-3419364 TAX EXEMPT UNDER PROVISIONS OF
N.J. SALES & USE TAX ACT (CHAPTER 30, LAW OF 1966).

CHECK NO. _____

CHECK DATE _____

SHIP TO	P.M.U.A. 127 ROOSEVELT AVE. PLAINFIELD, NJ 07060
	VENDOR # MAG02
VENDOR	GARNELL V. BAILEY, Ph.D MAGOO'S TRAINING & DEVELOPMENT 708 SPOONER AVENUE PLAINFIELD NJ 07060

QUANTITY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	EMPLOYEE TRAINING SERVICES	9-07-35-300-328	6,000.0000	6,000.00
1.00	"INDIVIDUAL & TEAM CONTRIBUTIONS"	9-09-35-300-328	6,000.0000	6,000.00
	LOCATION: 127 ROOSEVELT AVENUE 9/8/2009 THRU 9/11/2009			
			TOTAL	12,000.00



VOUCHER COPY - SIGN AT X AND RETURN WITH INVOICE FOR PAYMENT

VENDOR'S CERTIFICATION & DECLARATION I do solemnly declare and certify under the penalties of the law that the within bill is correct in its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one. <i>[Signature]</i> CLAIMANT DATE	DEPARTMENT CERTIFICATION I, having knowledge of the facts; certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures. <i>[Signature]</i> SIGNATURE DATE	VENDOR: DO NOT ACCEPT THIS ORDER UNLESS SIGNED BY PURCHASING AGENT AND CHIEF FINANCIAL OFFICER REQUISITION APPROVAL <i>[Signature]</i> DEPARTMENT HEAD DATE PURCHASE ORDER APPROVAL <i>[Signature]</i> 9/11/09 PURCHASING AGENT DATE CERTIFICATION OF FUNDS <i>[Signature]</i> CHIEF FINANCIAL OFFICER DATE
NOTICE TO VENDOR OR CONTRACTOR 1. ORDER NOT VALID WITHOUT AUTHORIZED SIGNATURES. 2. SHIPPING STATEMENT OR BILL OF LADING MUST ACCOMPANY SHIPMENT. 3. NO CHARGES OTHER THAN THOSE SPECIFIED WILL BE ALLOWED WITHOUT APPROVAL OF THE ISSUING DEPARTMENT. 4. INVOICE MUST BE FORWARDED TO ORIGINATING DEPARTMENT WITH SIGNED VOUCHER.		
PAYMENT APPROVAL <i>[Signature]</i> SIGNATURE DATE		

PURCHASING COPY

Purchase Order 09-01280

REQUISITION
NUMBER

PLAINFIELD MUNICIPAL
UTILITIES AUTHORITY

Purchase Requisition

DATE 9/10/2009

Dept. Name

Dept. Authorization

Finance Authorization

ACTION CODE:

1. Original Order

2. Confirming Order

VENDOR NO:

VENDOR NAME: GARNELL V. BAILEY, Ph.D

ADDRESS: MAGOO'S TRAINING & DEVELOPMENT

CITY: 708 SPOONER AVENUE

STATE: PLAINFIELD, NJ

ZIP:

REASON FOR PURCHASE:

ITEM	QTY	UNIT	ACCOUNT	DESCRIPTION	AMOUNT
				EMPLOYEE TRAINING SERVICES	
			9-07-35-300-328	"INDIVIDUAL & TEAM	\$6,000.00
			9-09-35-300-328	CONTRIBUTIONS"	\$6,000.00
				Location: 127 Roosevelt Avenue	
				9/8/09 through 9/11/09	
				Total	\$12,000.00

September 10, 2009



Magoo's Training & Organizational Development

Make Check Payable to: Garnell V. Bailey

Magoo's Training and Development
708 Spooner Avenue
Plainfield , New Jersey 07060

Invoice #7090- 78

Subject: **Individual and Team Contribution During Tough Times**

This Training and Development Program is designed to specifically address the topics below in an effort to increase worker productivity. Note the following subject areas:

- *The PMUA Mission
- *Individual Contributions
- *Team Contributions
- *Professionalism
- *Customer Service
- *Expectations

In addition to the organizational obligations and the application of the above, each employee will better understand what is expected of them as employees.

Delivery:

The training will be instructor led and conducted from September 8th through September 11th, 2008.

Location:

TBA

Cost of Program \$16,000.00

Fees include: Compilation of Data, Report of Findings, All Required Training Materials, etc...

Maximum Class Size (20)

Note: Invoice paid within 3 days of receipt receives a 3% discount.