

PLAINFIELD MUNICIPAL UTILITIES AUTHORITY

127 ROOSEVELT AVENUE • P.O. BOX 5110
 PLAINFIELD, N.J. 07061-5110
 TEL (908) 226-2518 • FAX (908) 226-2561

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING SLIPS, CORRESPONDENCE, ETC.

No. 09-01733

SHIP TO VENDOR

P.M.U.A.
 127 ROOSEVELT AVE.
 PLAINFIELD, NJ 07060

VENDOR # **DOU03**

DOUGLAS HALL TEMPLE ASSOC.
 722 ST. MARY'S AVENUE
 PLAINFIELD NJ 07060

ORDER DATE: 12/18/09
 REQUISITION NO:
 DELIVERY DATE:
 STATE CONTRACT NO:
 F.O.B. TERMS:

IRS #22-3419364 TAX EXEMPT UNDER PROVISIONS OF N.J. SALES & USE TAX ACT (CHAPTER 30, LAW OF 1966).

CHECK NO. 19549

CHECK DATE 12/30/09

1/15/10

QUANTITY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	EMPLOYEE EVENT	9-07-10-300-400	535.5000	535.50
1.00	FOOD & REFRESHMENTS	9-09-10-300-400	535.5000	535.50
	12/11/2009			
			TOTAL	1,071.00

VOUCHER COPY - SIGN AT X AND RETURN WITH INVOICE FOR PAYMENT

VENDOR'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X James Felts 12/30/09
 CLAIMANT DATE

DEPARTMENT CERTIFICATION

I, having knowledge of the facts; certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

 SIGNATURE DATE

VENDOR: DO NOT ACCEPT THIS ORDER UNLESS SIGNED BY PURCHASING AGENT AND CHIEF FINANCIAL OFFICER

REQUISITION APPROVAL

[Signature]
 DEPARTMENT HEAD DATE

NOTICE TO VENDOR OR CONTRACTOR

- ORDER NOT VALID WITHOUT AUTHORIZED SIGNATURES.
- SHIPPING STATEMENT OR BILL OF LADING MUST ACCOMPANY SHIPMENT.
- NO CHARGES OTHER THAN THOSE SPECIFIED WILL BE ALLOWED WITHOUT APPROVAL OF THE ISSUING DEPARTMENT.
- INVOICE MUST BE FORWARDED TO ORIGINATING DEPARTMENT WITH SIGNED VOUCHER.

PAYMENT APPROVAL

[Signature]
 SIGNATURE DATE

PURCHASE ORDER APPROVAL

Polina S. Hamlin 12/18/09
 PURCHASING AGENT DATE

CERTIFICATION OF FUNDS

[Signature] 12/23
 CHIEF FINANCIAL OFFICER DATE

VOUCHER COPY - SIGN AT X AND RETURN WITH INVOICE FOR PAYMENT

