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PLAINFIELD MUNICIPAL UTILITIES AUTHORITY

REPORT OF AUDIT

FOR THE YEAR ENDED DECEMBER 31, 1999

PLAINFIELD MUNICIPAL UTILITIES AUTHORITY

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LERCH, VINCI & HIGGINS

CERTIFIED PUBLIC ACCOUNTANTS
REGISTERED MUNICIPAL ACCOUNTANTS

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INDEPENDENT AUDITORS' REPORT

Honorable Chairman and Members of the Board Plainfield Municipal Utilities Authority Plainfield, New Jersey

We have audited the accompanying balance sheet of the Plainfield Municipal Utilities Authority as of and for the year ended December 31, 1999, and the related statements of revenues, expenses and changes in retained earnings and cash flows for the year then ended. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audit. The financial statements of the Plainfield Municipal Utilities Authority for the year ended December 31, 1998 were audited by another auditor whose reported dated April 16, 1999, expressed an unqualified opinion on those statements.

We conducted our audit in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Plainfield Municipal Utilities Authority as of December 31, 1999, and the results of its operations and its cash flows for the year then ended in conformity with generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated March 2, 2000 on our consideration of the Plainfield Municipal Utilities Authority's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. This report is an integral part of our audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the financial statements of the Plainfield Municipal Utilities Authority, taken as a whole. The accompanying supplementary schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements of the Plainfield Municipal Utilities Authority. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

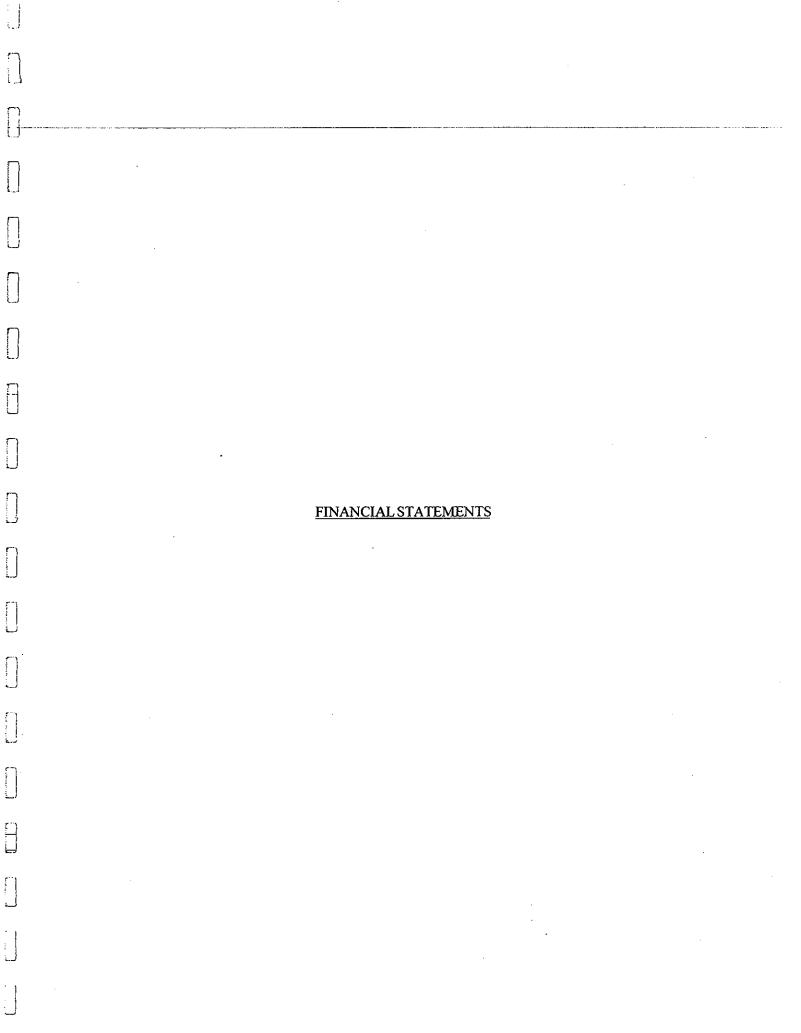
LERCH, VINCI & HIGGINS
Certified Public Accountants
Registered Municipal Accountants

Teffre (C. Bliss

Registered Municipal Accountant

RMA Number CR00429

Fair Lawn, New Jersey March 2, 2000



PLAINFIELD MUNICIPAL UTILITIES AUTHORITY COMPARATIVE BALANCE SHEETS AS OF DECEMBER 31, 1999 AND 1998

1999 1999		ember 31, 1998 estated)
637,616	\$	1,182,975
0.500.000		0.061.000
3,529,339		2,861,230
		9,000
<u> </u>		53,086
4,166,955		4,106,291
3,679		
71,249		68,767
1 640 550		156050
4,643,750		156,250
122.226		2 500
133,226		3,588
881,051		
001,051		
1,317,661		
1,5 1 7,001		
8,288,070		-
15,338,686		228,605
928,317		117,720
928,317		117,720
		-
87,895		86,666
589,618		274,321
(9,313)		~,.,
957,784		475,672
(177,174)		(39,092
1,311,170		796,004
2,759,980		1,593,571
23,193,938	\$	6,046,187
_	2,759,980	2,759,980

PLAINFIELD MUNICIPAL UTILITIES AUTHORITY COMPARATIVE BALANCE SHEETS AS OF DECEMBER 31, 1999 AND 1998

	December 31, 1999	December 31, 1998 (Restated)
LIABILITIES AND FUND EQUITY		
Current Liabilities (Payable from Unrestricted Assets)		
Accounts Payable	\$ 717,059	\$ 558,375
Accrued Expenses	76,327	20,893
Due to the City of Plainfield	25,921	279 107
Other Liabilities	78,536	278,197
Total Current Liabilities Payable from Unrestricted Assets	897,843	857,465
Current Liabilities (Payable from Restricted Assets)		
Accounts Payable	121,374	13,816
Project Notes Payable (Note 6)	5,000,000	
Revenue Bonds Payable (Note 6)	150,000	
Accrued Interest on Bonds and Notes Escrow Deposits Payable	103,179 46,354	65,973 68,767
Total Current Liabilities Payable from Restricted Assets	5,420,907	148,556
Non-Current Liabilities	16,265,000	,
Revenue Bonds Payable (Note 6)	-	5,000,000
Project Note Payable (Note 6)		
Total Non-Current Liabilities	16,265,000	5,000,000
FUND EQUITY		
Retained Earnings		•
Reserve for Renewal and Replacement (Notes 2 and 15) Unreserved Retained Earnings	430,000 180,188	40,166
Total Retained Earnings	610,188	40,166
Total Liabilities and Fund Equity	\$ 23,193,938	\$ 6,046,187

PLAINFIELD MUNICIPAL UTILITIES AUTHORITY COMPARATIVE STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS FOR THE YEARS ENDED DECEMBER 31, 1999 AND 1998

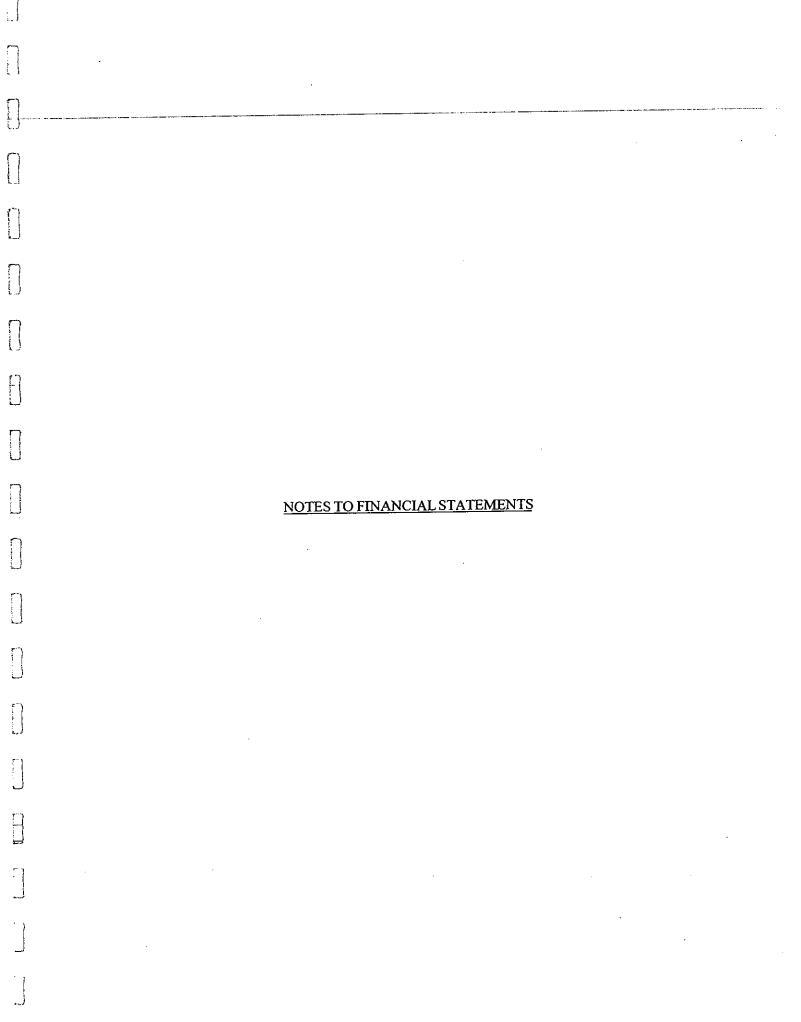
	December 31, 1999	December 31, 1998 (Restated)
OPPRIATE OF THE TOTAL OPPRIATE OF THE OPPRIATE		(Restated)
OPERATING REVENUES	\$ 5,345,294	\$ 3,005,676
Sewer Fees Billed	4,065,523	3,452,370
Solid Waste Fees Billed	1,174,079	1,200,000
Municipal Contribution	1,174,079	182,744
Interest on Delinquent Balances	52,270	15,378
Miscellaneous	32,210	13,576
Total Operating Revenues	10,815,763	7,856,168
OPERATING EXPENSES		
Salaries & Wages	1,529,614	1,395,391
Fringe Benefits	381,138	325,703
Administrative and Executive	477,217	525,603
Cost of Providing Services	6,613,056	6,255,437
Professional Fees	632,136	613,006
Depreciation	147,396	35,046
Total Operating Expenses	9,780,557	9,150,186
OPERATING INCOME (LOSS)	1,035,206	(1,294,018)
NON-OPERATING REVENUES (EXPENSES)		
Interest Income	33,987	40,875
Interest Expenses	(302,569)	(199,645)
Amortization of Costs of Issuance/Original Issue Discount	(121,859)	(60,758)
Intergovernmental Grants	54,571	46,972
Bad Debt Expense	(135,597)	(214,445)
Miscellaneous	6,283	173,474
Total Non-operating Income (Expenses)	(465,184)	(213,527)
NET INCOME (LOSS)	570,022	(1,507,545)
Retained Earnings, January 1	40,166	1,014,130
Prior Period Adjustments (Note 17)	<u></u>	533,581
Retained Earnings, December 31	\$ 610,188	\$ 40,166

PLAINFIELD MUNICIPAL UTILITIES AUTHORITY COMPARATIVE STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 1999 AND 1998

	December 31,	December 31,
	1999	1998
Cash Flows from Operating Activities		
Cash Received from Customers	\$ 8,744,013	\$ 8,761,210
Cash Received from Municipality	1,200,000	814,539
Cash Paid to Suppliers	(7,935,863)	(9,819,699)
Cash Paid to Employees	(1,474,180)	(1,374,498)
Net Cash Provided (Used) by Operating Activities	533,970	(1,618,448)
Cash Flows from Noncapital Financing Activities		
Net Change in Restricted Assets	(15,110,081)	(240,177)
Proceeds from Intergovernmental Grants	54,571	46,972
Net Cash Used by Non-Capital Financing Activities	(15,055,510)	(193,205)
Cash flows from Capital and Related Financing Activities		
Proceeds from Issuance of Long-Term Debt	16,415,000	5,000,000
Principal Payments on Intergovernmental Loans		(513,000)
Acquisition of Fixed Assets	(1,002,786)	(1,180,463)
Payment of Debt Issuance Costs/OID	(932,456)	(178,478)
Interest Paid	(1,042,676)	(204,283)
Net Cash Provided by Capital and Related Financing Activities	13,437,082	2,923,776
Cash Flows from Investing Activities		
Interest Received	539,099	40,875
Net Cash Provided by Investing Activities	539,099	40,875
Net Increase (Decrease) in Cash and Cash Equivalents	(545,359)	1,152,998
Cash and Cash Equivalents, January 1,	1,182,975	29,977
Cash and Cash Equivalents, December 31,	<u>\$ 637,616</u>	\$ 1,182,975

PLAINFIELD MUNICIPAL UTILITIES AUTHORITY COMPARATIVE STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 1999 AND 1998

	December 31,	December 31,
	1999	1998
Operating Income Adjustments to Reconcile Operating Income to Net Cash	<u>\$ 1,035,206</u>	\$ (1,294,018)
Provided by Operating Activities: Write-off of Accounts Receivables Depreciation (Increase)/Decrease in Due from City (Increase)/Decrease in Accounts Receivable (Increase)/Decrease in Prepaid Expenses Increase/(Decrease) in Accounts Payable Increase/(Decrease) in Accrued Expenses Increase/(Decrease) in Other Liabilities	(287,117) 147,396 53,086 (463,979) 9,000 158,684 55,434 (199,661) 25,921	(35,367) 35,046 456,606 205,606 (9,000) (813,492) 20,893 278,197 (462,919)
Increase/(Decrease) in Due to City	(501,236)	(324,430)
Total Adjustments Net Cash Provided by Operating Activities	\$ 533,970	\$ (1,618,448)



NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Plainfield Municipal Utilities Authority (the "Authority") have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to Proprietary Funds. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Authority's accounting policies are described below.

A. Reporting Entity

The Authority, a public body corporate and politic of the State of New Jersey, was created pursuant to the Municipal and County Utilities Authorities Law (the "Act") by virtue of an ordinance of the governing body of the City of Plainfield ("the City") duly and finally adopted by the City Council on September 18, 1995 and approved by the Mayor on September 20, 1995, pursuant to the act.

The City created the Authority for the principal purpose of undertaking and financing the required refurbishment, expansion and restructuring, as applicable, and operation of the Sewer System and Solid Waste System. To define the Authority's obligations with respect to the provision of the sewer and solid waste services and to effect the transfer of all Sewer System and Solid Waste System operations to the Authority, the Authority and the City entered into an Interlocal Agreement, dated as of October 17, 1997 (the "Interlocal Agreement"). The Interlocal Agreement provides, among other things, for the following: (1) the combined long-term lease or purchase, as applicable, of the entire Sewer System and Solid Waste System from the City by the Authority; (2) the establishment of annual rental charges payable by the Authority to the City for the leased components of the Sewer System (\$812,000 in 1998 and \$1,062,000 in each year thereafter, subject to a defined escalation factor); (3) the purchase price of \$250,000 for the purchased components of the Sewer System; and (4) the establishment of annual rentals/installment purchase payments for the leased and purchased components of the Solid Waste System (such rentals to be established annually in amounts necessary to reimburse the City for its solid waste disposal payments, minus an annual \$1,200,000 City contribution towards same).

The Authority was also charged with the responsibility of developing, implementing and administering a system for the billing and collection of "user charges" from City residents for the use of the Sewer System. Concerning the Solid Waste System, the Authority was charged with establishing a coordinated solid waste collection process for the collection and disposal of all City solid waste and simultaneously collect solid waste user fees from City residents.

The Authority has broad powers under the Act including, among others, the following: to retain, operate and administer its property; to provide for bonds and to secure their payment and rights of holders thereof; to charge and collect service charges for the use of its facilities and to revise such service charges to ensure that the revenues of the Authority will at all times be adequate to pay all operating and maintenance expenses, including reserves, insurance, extensions and replacements, and to pay the principal of and the interest on any bonds or loans, and to maintain such reserves or sinking funds therefore as may be required by the terms of any contract of the Authority; and to make and enforce rules and regulations for the management of its business and affairs.

The Authority is governed by a Board of Commissioners (the "Board") consisting of five members, and two alternative members, each of whom is appointed by the Mayor with the advice and consent of the City counsel for staggered five-year terms. An Executive Director is appointed by the Board and functions as Chief Executive Officer responsible for the daily operations of the Authority. A Chief Financial Officer is appointed by the Board and oversees the fiscal affairs of the Authority.

B. Fund Accounting

The accounts of the Authority are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounting records that comprise its assets, liabilities, fund equity, revenues and expenses. Government resources are allocated and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped into one generic fund type and one broad fund category, as follows:

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Fund Accounting (Continued)

Proprietary Fund Types

<u>Enterprise Funds</u> - The Enterprise Funds are used to account for governmental operations which are financed and operated in a manner similar to private enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to its users on a continuing basis be financed or recovered primarily through user charges.

C. Basis of Accounting

The Authority's financial transactions are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of the Authority are included on the balance sheet. Fund equity (i.e., net total assets) is reported as retained earnings. The Authority's operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The Authority accounts for its proprietary funds as presented by the Governmental Accounting Standards Board (GASB).

The accrual basis of accounting is utilized. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred.

The Authority's financial transactions are recorded in accounts that are created by various resolutions adopted by the Authority to meet bond or note covenant requirements (more fully defined in Note 2).

D. Budgetary Accounting

The Authority annually prepares operating budgets for its Sewer and Solid Waste systems. The budget is prepared in accordance with the Budget Manual for Local Public Authorities as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles. The budgets serve as a plan for expenses and the proposed means for financing them. Budgetary control is exercised within the respective system. Unencumbered appropriations lapse at year end.

The annual budgets are approved at least sixty days prior to the beginning of the fiscal year. The budgets must be approved by the Board and submitted to the Division of Local Government Services, Bureau of Authority regulation for approval prior to adoption. Budget adoptions and amendments are recorded in the Authority's minutes.

Six Year Capital budgets are also prepared for each system. Included within the budgets are individual projects along with their estimated cost, completion date and source of funding.

E. Encumbrances

In accordance with generally accepted accounting principles, outstanding encumbrances at year end for which goods or services are received, are reclassified to expenses and accounts payable.

F. Revenues

After the operating budgets are adopted, a sewer user rate is approved by the Board. Sewer user charges are directly imposed on users through quarterly bills based on water consumption provided by Elizabethtown Water Company and include a minimum usage charge. Revenue is recognized in the year that the user is billed.

Solid waste fees are imposed on users through quarterly bills based on the budget as adopted. Solid Waste fees are based on the number of units (households) or pick-ups (container service) per location and include a shared service component fee to all city residences and businesses. Revenue is recognized in the year the services are rendered.

_	G. Cash and Cash Equivalents
	The Authority's cash and cash equivalents are considered to be cash on hand, cash in banks, certificates of deposit and all highly liquid investments with a maturity of three months or less from the date of purchase.
	H. Investments
	The Authority's investments are reported at market value. The Authority investments are limited by the 1997 Bonc Resolution and 1998 Note Resolution as amended and supplemented thereto.
	I. Accounts Receivable
	All receivables are reported at their gross value and where appropriate, are reduced by the estimated portion that is expected to be uncollectible.
	J. Interfunds Receivable and Payable
	During the course of its operations, the Authority has numerous transactions between funds (accounts) to finance operations, provide services, construct assets, and retire debt. To the extent that certain transactions between the accounts had not been paid or received as of the balance sheet dates, balances of interfund amounts receivable and payable have not been recorded.
	K. Inventory
	The Authority does not record inventory on its balance sheets. The costs of inventory items are deemed immaterial and are recognized as expenses when purchased.
	L. Prepaid Expenses
	The Authority accounts for all prepaid expenses on an accrual basis. A prepaid expense is recognized when an expense is made for goods or services that reflect costs applicable to future accounting periods.
	M. Fixed Assets
	All fixed assets acquired or constructed by the Authority are reported as expenses in the account that finances the acquisition of the assets and are capitalized in the Operating Accounts.
	Construction costs are charged to work in progress until such time as they are completed and certified by the Authority's consulting engineers, at which time they are transferred to their respective asset category and are therefore depreciated over their useful lives.
	All fixed assets are valued at historical cost and depreciated on the straight-line method based on their asset class and estimated useful lives as follows:

Class	<u>Life</u>
Buildings and Improvements	40 Years
Machinery and Equipment	10 Years
Vehicles	5 Years
Furniture and Computers	3 Years

	PLAINFIELD MUNICIPAL UTILITIES AUTHORITY NOTES TO FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 1999 AND 1998
	NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)
)	
} -	N. Amortization
١	The costs associated with the issuance of Authority debt are amortized over the life of their respective debt issue.
	O. Compensated Absences
] .	Sick leave is accrued as a liability as the benefits are earned if the employee's rights to receive compensation are attributable to services already rendered and it is probable that the Authority will compensate the employee for the benefits.
-	P. Deferred Debits
	Debt Issuance Costs/Original Issue Discount
]	In connection with the Authority's issuance of debt, the Authority incurred certain professional and printing costs. These expenses are deferred and amortized over the respective lives of the debt.
}	Q. Fund Equity
}	Reservations of retained earnings are limited to outside third-party restrictions. Unreserved retained earnings represent the net assets available for future operations or distribution.
_	R. Use of Estimates
	The preparation of financial statements in conformity with generally accepted accounting principles requires management of the Authority to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.
_,	S. Reclassifications
	Certain reclassifications have been made to the December 31, 1998 balances to conform to the December 31, 1999 presentation.
	NOTE 2 CREATION OF FUNDS
_	Under the original Bond Resolution dated August 14, 1997 and amended and supplemented on February 3, 1999, the following funds are required to be created and held by the Authority's Trustee:
	A) Construction Fund (Restricted) B) Revenue Fund (Restricted) C) Operating Fund (Unrestricted) D) Bond Service Fund (Restricted) E) Sinking Fund (Restricted) F) Bond Reserve Fund (Restricted) G) Renewal and Replacement Fund (Restricted) H) Subordinated Debt Fund (Restricted)
u n	Surplus Revenue Fund (Restricted) General Fund (Unrestricted)
	Each of the above funds represent separate accounts held by a trustee, except for the Operating Accounts which are held by the Authority.
	Only those funds and accounts that are presently required by the Trustee are described herein.

NOTE 2	CREATION OF FUNDS (Continued))
--------	-------------------------------	---

Construction Fund - To account for all financial resources received by the Authority for the payment of costs related to the construction, acquisition or restoration of the systems. All moneys that are on deposit in the Construction Account are pledged to secure the payment of the principal of, redemption premium, if any, and the interest on the Bonds.

<u>Revenue Fund</u> - To account for all revenues and deficiency advances received by the Authority. All revenues and deficiency advances deposited into the Revenue Fund are transferred by the Trustee on the transfer dates as defined by the Bond Resolution to the following funds described below.

Operating Fund - To account for the payment of all operating costs of the Authority.

<u>Bond Service Fund</u> - To account for the accumulation of resources for the payment of principal and interest due during the current fiscal year on outstanding bonds.

<u>Sinking Fund</u> - To account for the accumulation of resources required to pay principal on all term bonds in accordance with the Sinking Fund requirements.

<u>Bond Reserve Fund</u> – To account for funds held in accordance with the Bond Resolution to meet the Bond Reserve requirement, an amount which is equal to the maximum annual debt service on outstanding bonds.

<u>Renewal and Replacement Fund</u> – To account for the accumulation of resources to meet the renewal and replacement reserve requirement, as certified by the Authority's consulting engineers, in accordance with the Bond Resolution. The Trustee can withdraw from this fund, upon a certification of the consulting engineers, for the use of reasonable and necessary expenses of the Authority with respect to major repairs, renewals, replacements, maintenance items, equipment or operating expenses.

<u>Subordinate Debt Fund</u> – To account for funds held for any bonds or notes or other obligations of the Authority that is issued under a separate bond resolution.

<u>Surplus Revenue Fund</u> – To account for any funds available after giving effect to all transfers described above. Thus, funds shall remain in existence until the date the pledge securing the 1998 Project Note is discharged and satisfied.

<u>General Fund</u> — To account for the accumulation of resources resulting from excess monies which are not required to be maintained in any of the above funds.

Under the 1998 Sewer Project Note Resolution, dated March 25, 1998 and amended and supplemented on April 21, 1998, the following accounts are required to be created and held by the Authority's trustee:

- A) Debt Service Account (Restricted)
- B) Construction Account (Restricted)
- C) Rebate Account (Restricted)

Each of the above accounts represent separate accounts held by a trustee.

Only those accounts that are presently required by the Trustee are described herein.

<u>Debt Service Account</u> – To account for the accumulation of resources for the payment of principal and interest due during the current fiscal year on outstanding Notes.

<u>Construction Account</u> – To account for the proceeds of the Project Note received by the Authority for the payment of costs related to the construction, acquisition, or restoration of the sewer system. All moneys that are on deposit in the Construction Account are pledged to secure the payment of the principal of, redemption premium, if any, and the interest on the Notes.

NOTE 2 CREATION OF FUNDS (Continued)

<u>Rebate Account</u> — To account for financial resources and payments as determined by the Authority for interest earnings which are subject to arbitrage rebate to the United States Government.

NOTE 3 DEPOSITS AND INVESTMENTS

The Authority considers change funds, cash in banks, certificates of deposits, New Jersey Cash Management Funds and investments which mature within three months or less from the date purchased as cash and cash equivalents.

Deposits - The Authority's deposits are insured through either the Federal Deposit Insurance Corporation (FDIC) or New Jersey's Governmental Unit Deposit Protection Act. The New Jersey Governmental Unit Deposit Protection Act requires all banks doing business in the State of New Jersey to maintain additional collateral in the amount of 5% of the average public deposits and to deposit these amounts with the Federal Reserve Bank for all deposits not covered by the FDIC.

Bank balances are insured up to \$100,000 in the aggregate by the FDIC for each bank. At December 31, 1999 and 1998, the book value of the Authority's deposits were \$706,392 and \$296,755, respectively, and bank balances of the Authority's cash and deposits amounted to \$861,507 and \$580,284, respectively. The Board's deposits which are displayed on the balance sheet as "cash and cash equivalents" are categorized as:

Category 1 - Insured or collateralized with securities held by the Authority or its agent in the Authority's name.

<u>Category 2</u> - Collateralized with securities held by the pledging financial institutions trust department or agent in the Authority's name.

<u>Category 3</u> - Uncollateralized or collateralized with securities held by the pledging financial institution, or by its trust department or agent, but not in the Authority's name.

	<u>1</u>	Category 2	<u>3</u>	Bank <u>Balance</u>
<u>1999</u>				
Restricted Unrestricted	\$ 71,249 <u>790,258</u>			\$ 71,249 <u>790,258</u>
	<u>\$861,507</u>	<u>\$</u> _	<u>\$ -</u>	<u>\$861,507</u>
<u>1998</u>				
Restricted Unrestricted	\$228,605 <u>351,679</u>			\$228,605 _351,679
	<u>\$580,284</u>	<u>\$ -</u>	<u>\$</u>	<u>\$580,284</u>

	NO	AINFIELD MUNICIPAL UTILITIES AUTHORITY FES TO FINANCIAL STATEMENTS R THE YEARS ENDED DECEMBER 31, 1999 AND 1998
	NO.	TE 3 DEPOSITS AND INVESTMENTS (Continued)
_	Fund	estments — The Authority is required by its Bond and Note Resolutions to maintain each of its investment in the d (account) in which the investment is made. In all accounts, except the operating account, the securities and the erlying collateral are held by the Bond Trustees and are within their care, custody and control. The type, quality length of time of investment are regulated by the Bond Resolution (see Note 2).
	Und	er the Authority's Bond Resolution, the following investments are permitted:
	1)	Deposits or certificates of deposit with public depositories under the provisions of the Governmental Unit Deposit Protection Act.
	2)	Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America.
	3)	Bond of any federal intermediate credit bank, federal home loan bank, federal land bank, federal national mortgage association, United States Bank for Cooperatives, export-import bank, Tennessee Valley Authority, government national mortgage association, farmer's home administration, federal financing bank, student loan marketing association, U.S. Postage Service and Resolution Funding Corporation.
	4)	Bonds or other obligations of the Authority or other obligations of school districts of which the district of the Authority is a part, in either case having a credit rating of at lease "A" by Standard & Poor's Corporation and/or Moody's Investors Service.
	5)	Bonds or other obligations having a maturity date of not more than 397 days from the date of purchase that are approved by the Division of Investments of the Department of Treasury.
	6)	The New Jersey Cash Management Fund.
	7)	Negotiable or non-negotiable certificates of deposit issued by any bank, savings and loan association, trust company or national banking association.

Full faith and credit obligation of any state, which is rated in either of the two highest rating categories.

the laws of the State of New Jersey.

the Authority's name.

agent, but not in the Authority's name.

three categories described below:

Any obligations which are expressly authorized as permissible investments for municipal utilities authorities under

Category 1 - Insured or registered, or securities held by the Authority or its agent in the Authority's name.

Category 2 - Uninsured and unregistered, with securities held by the counterpart's trust department or agent in

Category 3 - Uninsured and unregistered, with securities held by the counterpart or by its trust department or

The investments that are represented by specific identifiable investment securities are classified as to credit risk by the

NOTE 3 DEPOSITS AND INVESTMENTS (Continued)

•					Fair
		Category		Reported	Market
•	1	<u>2</u>	<u>3</u>	<u>Amount</u>	<u>Value</u>
<u>1999</u>				•	
U.S. Government Security Funds:					
Restricted Unrestricted			\$15,267,437 2,473	\$15,267,437 2,473	\$15,267,437 2,473
	<u>\$ - </u>	<u>\$ -</u>	<u>\$15,269,910</u>	<u>\$15,269,910</u>	<u>\$15,269,910</u>
<u>1998</u>					
U.S. Government Security Funds:					
Unrestricted	<u>\$ -</u>	<u>\$</u>	<u>\$1,114,825</u>	<u>\$1,114,825</u>	<u>\$1,114,825</u>

NOTE 4 RESTRICTED ASSETS

Bond and Note covenants of the Authority require portions of the debt proceeds as well as other resources to be set aside for various purposes. These amounts are reported as restricted assets. The "Revenue Fund" account reserves all revenues received for future distribution to the various accounts of the Authority in accordance with the Bond Resolution. The "Construction Fund" account segregates cash and investments that are restricted for use in construction. Cash and investments restricted for debt service payment on bonds and notes are segregated in "Bond Service Fund" and "Debt Service Fund" accounts. Cash and investments reserved to meet future debt service contingencies are segregated in "Bond Reserve Fund" accounts. Cash and investments reserved for major repairs, renewals, replacements and non-routine maintenance items are segregated in "Renewal and Replacement Fund" accounts.

NOTE 5 FIXED ASSETS

The following is a summary of fixed assets:

	December 31, 1999	December 31, 1998
Land Building Property and Equipment Work in Process	\$ 87,895 589,618 957,784 1,311,170	\$ 86,666 274,321 475,672 796,004
Less Accumulated Depreciation	(186,487)	(39,092)
Net	<u>\$ 2,759,980</u>	<u>\$1,593,571</u>

NOTE 5 FIXED ASSETS (Continued)

Total work in progress has been adjusted to include interest expense and income associated with such financings. Net capitalized interest expense for the years ended December 31, 1999 and 1998 was \$294,469 and \$22,267, respectively.

NOTE 6 LONG-TERM DEBT

Revenue Bonds – On February 3, 1999, the Authority issued \$9,390,000 of Sewer Revenue Bonds (the "1999 Sewer Bonds") and \$7,025,000 of Solid Waste Revenue Bonds, (the "1999 Solid Waste Bonds).

The 1999 Sewer Bonds were issued to (i) permanently finance the Sewer System Acquisition and Improvements, (ii) provide monies to pay a portion of the 1999 Sewer Notes on their April 15, 2000 maturity date, (iii) fund the Bond Reserve Requirement for the 1999 Sewer Bonds, (iv) provide for the capitalized interest on the 1999 Sewer Bonds for the period from the date of their original issuance through December 15, 2000 and (vi) provide for payment of the costs of issuance related to the 1999 Sewer Bond.

The 1999 Solid Waste Bonds were issued to (i) permanently finance the Solid Waste Acquisition and Improvements, (ii) provide for certain Solid Waste System operating expenses for an approximately one month period, (iii) reimburse the Sewer Operating Fund for certain preliminary Solid Waste System operating expenses previously funded on an interim basis, (iv) fund the Bond Reserve Requirement for the 1999 Solid Waste Bonds, (v) provide for capitalized interest on the 1999 Solid Waste Bonds for the period from their date of original issuance through December 15, 2000, and (vi) provide for payment and the costs of issuance related to the 1999 Solid Waste Bonds.

Revenue Bonds outstanding at December 31, 1999 and 1998, consist of the following:

	<u>1999</u>	<u>1998</u>
Sewer Revenue Bonds, Series 1999A 4.40% to 4.75% due December 15, 2011 to 2023	\$ 6,135,000	-
Sewer Revenue Bonds, Taxable Series, 1999B 5.65% to 6.00% due December 15, 2002 to 2010	3,255,000	•
Solid Waste Revenue Bonds, Series 1999A 4.40% to 4.75% due December 15, 2011 to 2023	4,820,000	-
Solid Waste Revenue Bonds, Taxable Series 1999B 5.65% to 6.00% due December 15, 2000 to 2010	2,205,000	
Total	16,415,000	-
Less: Current Portion of Revenue Bonds Payable	150,000	
Net Long Term Portion of Revenue Bonds Payable	<u>\$16,265,000</u>	<u>\$ - </u>

NOTE 6 LONG-TERM DEBT (Continued)

-The-Authority's schedule of principal and interest for long-term debt issued and outstanding is as follows:

Year Ending	<u>Revenue</u>	<u>Revenue Bonds</u>		
December 31,	Principal	<u>Interest</u>	<u>Total</u>	
2000	\$150,000	\$837,145	\$ 987,145	
2001	155,000	828,670	983,670	
2002	450,000	819,913	1,269,913	
2003	475,000	794,668	1,269,668	
2004	505,000	767,650	1,272,650	
Thereafter	14,680,000	7,877,969	22,557,969	

Project Note Payable – On April 28, 1998, the Authority issued \$5,000,000 in project notes to (i) temporarily finance a \$280,000 portion of the Sewer System Acquisition and Improvements, (ii) repay in entirety the City Sewer System loan, in the amount of \$1,060,956, (iii) provide \$3,234,440 for certain Sewer System initial working capital expenses, (iv) provide \$300,342 for capitalized interest on the 1998 Sewer Notes for the period from their date of issuance through April 14, 1999, and (v) pay the costs of issuance of the 1998 Sewer Notes.

Note payable at December 31, 1999 and 1998 is comprised of the following:

	<u>1999</u>	<u>1998</u>
Project Note Payable – Sewer System 6.25% due April 15, 2000	\$5,000,000	\$5,000,000
Less: Current Portion of Project Note Payable	5,000,000	
Net Long-Term Portion of Project Note Payable	<u>\$ </u>	<u>\$5,000,000</u>

NOTE 7 USER CHARGES RECEIVABLE

User charges receivable at December 31, 1999 and 1998, including the applicable Allowance for Doubtful Accounts, consisted of the following:

	1999	<u> 1998</u>
Gross User Charges Receivable	\$4,254,654	\$ 3,790,675
Less: Allowance for Uncollectibles	(725,315)	<u>(929,445</u>)
Net User Charges Receivable	<u>\$3,529,339</u>	<u>\$ 2,861,230</u>

NOTE 8 DEFICIENCY AGREEMENT

In connection with the issuance of the 1999 Bonds and 1998 Project Note, the Authority and the City have entered into a Deficiency Agreement, dated as of October 17, 1997 (the "Deficiency Agreement"). The Deficiency Agreement requires the City to pay an annual charge to the Authority for any amounts which may be necessary to provide for any deficit in the operation and maintenance and debt service requirements of the Authority. The Deficiency Agreement may be terminated at any time, after the payment in full of all obligations including its Bonds of the Authority.

NOTE 9 INTERLOCAL SERVICE AGREEMENT

The Authority entered into an Interlocal Agreement with the City of Plainfield (the City) dated October 17, 1997.

Under the terms of the agreement, the City leased to the Authority the Sewer and Solid Waste Systems' assets for a period not greater than forty (40) years. During the lease term, the Authority is responsible for all costs of operating, repairing, constructing and maintaining the Assets and the Systems, including, but not limited to, all utility and insurance costs and any taxes, fees, fines or other charges, and the City shall have no responsibility or liability with respect thereto.

In consideration for the lease of the Sewerage System Assets, the Authority paid to the City a lease payment of \$812,000 on June 1, 1998 and payments of \$1,062,000 which commenced on June 1, 1999 and payable on June 1 each year thereafter during the term of the Interlocal Agreement. As of June 1, 1999 and each June 1 thereafter, the lease payment amount is adjusted in accordance with the Escalation Factor as defined in the Interlocal Agreement

In consideration for the lease of the Solid Waste System Assets, the City shall appropriate as part of its annual budget, in each City Fiscal Year commencing July 1, 1997, an amount necessary to pay the cost of disposal of Solid Waste originating within the geographical boundaries of the City. The City appropriation is based upon an estimate of the Solid Waste tonnage available for disposal and the disposal cost per ton during the fiscal year as set forth in the certificate approved by resolution of the Authority. In addition, the Authority shall pay to the City as a lease payment for the Solid Waste System Assets, an amount equal to the difference between the amount the City appropriated and \$1,200,000.

The Interlocal Agreement also included a provision whereby the City agreed to sell to the Authority, for the additional sum of \$250,000, certain Assets of the Solid Waste System.

The Authority agreed to pay the City its Revenue Sharing Percentage for each Fiscal Year, as set forth in the Interlocal Agreement. After the close of each fiscal year the Authority is required to perform a calculation, in accordance with the Interlocal Agreement, of the Revenue Sharing Percentage, due the City, if any, for such fiscal year.

None of the properties owned or controlled by the City and connected to the Sewerage System are subject to the payment of Service Charges or other periodic charges. In addition, the City is not subject to the payment of Service Charges for any Solid Waste generated by the properties owned or controlled by the City. However, the City shall pay Service Charges for the cost of collection and disposal of Solid Waste illegally dumped on City owned property that the Authority collects and for which it arranges disposal at the direction of the City.

The Assets purchased by the Authority are the property of the Authority, and the Authority has a leasehold interest in the leased Assets. The Assets leased and purchased by the Authority are deemed public property and, to the extent permitted by the Act, in particular held by the Authority for the use and benefit of the inhabitants and property owners of the City.

NOTE 10 ACCRUED COMPENSATED ABSENCES

Under the existing policies of the Authority, employees are allowed to accumulate (with certain restrictions) unused sick leave and vacation benefits over the life of their working careers and to redeem such unused leave time in cash (with certain limitations) upon retirement, termination in good standing or by extended absence immediately preceding retirement. It is estimated that the current cost of such unpaid compensation would approximate \$18,342 and \$20,893 at December 31, 1999 and 1998, respectively. These amounts are accrued as a current liability at December 31, 1999 and 1998.

NOTE 11 SEGMENT INFORMATION

The Authority maintains two enterprise funds to provide sewer and solid waste services. Signficant financial data as of and for the year ended December 31, 1999 and 1998 are as follows:

•		December 31, 199) 9	Decem	ber 31, 1998 (Re	estated)	
		Solid	_		Solid		
	Sewer	Waste	Total	Sewer	Waste	Total	
Operating Revenues	\$ 5,478,796	\$ 5,336,967	\$10,815,763	\$ 3,174,114	\$4,682,054	\$ 7,856,168	
Depreciation Expense	103,184	44,212	147,396	24,335	10,711	35,046	
Operating Income (Loss)	853,109	182,097	1,035,206	(1,285,69 6)	8,322	(1,294,018)	
Net Income (Loss)	428,852	141,170	570,022	(1,435,426)	72,119	(1,507,545)	
Property Plant and Equipment Additions	969,142	344,662	1,313,804	820,849	399,180	1,220,029	
	2.066,953	1,202,159	3,269,112	3,693,658	(444,832)	3,248,826	
Net Working Capital Total Assets	15,303,092	7,890,846	23,193,938	5,298,371	747,816	6,046,187	
Bonds Payable	9,390,000	7,025,000	16,415,000	-	-	-	
Total Equity	455,387	154,801	610,188	26,535	13,631	40,166	

NOTE 12 PENSION PLANS

Plan Descriptions

Substantially all of the Authority's employees participate in the Public Employees' Retirement System (PERS), which is a contributory defined benefit public employee retirement system which has been established by State statute. This system is sponsored and administered by the State of New Jersey. The Public Employees Retirement System is considered a cost-sharing multiple-employerplan.

Public Employees' Retirement System

The Public Employees' Retirement System was established in January, 1955 under the provisions of N.J.S.A. 43:15A to provide coverage including post-retirement health care to substantially all full time employees of the State or any county, municipality, school district or public agency provided the employee is not a member of another State-administered retirement system. Membership is mandatory for such employees and vesting occurs after 8 to 10 years of service and 25 years for health care coverage. Members are eligible for retirement at age 60 with an annual benefit generally determined to be $1/60^{th}$ of the average annual compensation for the highest three fiscal years' compensation for each year of membership during years of creditable service. Early retirement is available to those under age 60 with 25 or more years of credited service. Anyone who retires early and is under age 55 receives retirement benefits as calculated in the above-mentioned formula but at a reduced rate (one quarter of one percent for each month the member lacks of attaining age 55).

Significant Legislation

During the year ended June 30, 1997, legislation was enacted authorizing the New Jersey Economic Development Authority (the "Authority") to issue bonds, notes or other obligations for the purpose of financing, in full or in part, the State of New Jersey's portion of the unfunded accrued liability under the State of New Jersey retirement systems. On June 30, 1997, the Authority issued bonds pursuant to this legislation and \$241,106,642 from the proceeds of the bonds were deposited into the investment accounts of the PERS.

PLAINFIELD MUNICIPAL UTILITIES AUTHORITY NOTES TO FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 1999 AND 1998 NOTE 12 PENSION PLANS (Continued)
Significant Legislation (Cont.)
As a result of additional legislation enacted during the year ended June 30, 1997 (Chapter 115, P.L. 1997), the asset valuation method was changed from market related value to full-market value for the valuation reports dated March 31, 1996. This legislation also contains a provision to reduce the employee contribution rates under PERS by 1/2 of 1 percent to 4.5 percent for calendar years 1998 and 1999, and to allow for a similar reduction in the employee's rate after calendar year 1999, providing excess valuation assets are available. The legislation also provides for a reduction in the normal contributions of the State to the systems from excess assets for FY's 1997 and 1998, and local employers for FY 1998, and thereafter, authorizes the State Treasurer to reduce the normal contributions of State and local employers to the systems, to the extent possible, from up to 100% of excess assets through FY 2002, and on a declining maximum percentage of excess thereafter.
Due to the enactment of the legislation described above, the State of New Jersey's portion of the unfunded accrued liability under the retirement system was eliminated.
Funding Policy
The contribution policy is set by New Jersey State Statutes and contributions are required by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. PERS provides for employee contributions of 4.5% of employees' annual compensation, as defined. Employers are required to contribute at an actuarially determined rate. The actuarially determined contribution includes funding for cost-of-living adjustments, noncontributory death benefits, and post-retirement medical premiums.
The Authority's contribution to PERS for the years ended December 31, 1999 and 1998 were \$-0- and \$-0-, respectively. The Authority's 1999 and 1998 PERS contributions were offset by a Pension Security Act credit.
Post-Retirement Medical Benefits
Chapter 136, P.L. 1977 provides for the state to pay health benefits coverage of retired PFRS employees regardless of retirement date whose pensions are based upon 25 years or more of credited service (except those who elect a deferred retirement) or a disability retirement regardless of years of service. Excluded from these benefits are retirees from the Public Employees' Retirement System which finance the cost of providing the same health benefits coverage to the retirees. These benefits are funded by the State on a "pay as you go" basis.
Financial Statements

Complete financial statements of the PERS and PFRS may be obtained from the State of New Jersey, Department of Treasury, Division of Pensions, P.O. Box 295, Trenton, NJ 08625.

NOTE 13 CONTINGENT LIABILITY

The Authority is a party defendant in some lawsuits, none of a kind unusual for an Authority of its size and scope of operation. In the opinion of the Authority's Attorney the potential claims against the Authority not covered by insurance policies would not materially affect the financial condition of the Authority.

	· ·					
PLAINFIELD MUNICIPA	L UTILITIES AUT	HORITY				
NOTES TO FINANCIALS	TATEMENTS					
FOR THE YEARS ENDEL	DECEMBER 31, 1	1999 AND 1998				
STORY AA DIGIDANCE						
NOTE 14 INSURANCE						
The_Authority_is_exposed_t	o_various_risks_of_l	loss_related_to_	general liability,	_automobile_cov	erage, damage and	d
destruction of accets: errors	nd amiccions, injuri	es to employees	r termination of 6	emplovees and na	mirai disasters. The	е
Authority has obtained insur	ance coverage to gua	ard against these	e events which w	ill provide minin	num exposure to the	е
Authority should they occur.	-				•	
	A. 35 7 77.	124 - A41	T. : T T. T	Call Villa Pers	The joint incurance	<u>م</u>
The Authority is a member o	t the New Jersey Uti	lity Authorities	Joint Insurance r	for the numose	of insuring agains	et .
fund is both an insured and property damage, general lia	i seir-administered į	group or audior	t liability and we	rker's compensa	tion. The NJUAJII	F
is a risk-sharing public entity	noof providing cov	erage in amount	s which are on fil	e with the Execu	tive Director.	
The relationship between the	Authority and respe	ctive insurance	funds is governe	d by a contract ar	nd by-laws that have	e
boon adopted by resolution of	f each unit's govern	ing hody. The A	Authority is contr	actually obligate	g to make an amua	11
and cumplementary contribut	ione to incurance fun	ds to reporticla	ıms on a timely b	iasis, cooperate w	ith the managemen	14
af the Fund its claims ad	ministrator and atto	omevs in claim	is investigation	and settlement.	and to follow rish	K
management procedures as o	ntlined by the insura	ince pools. Mei	nbers have a con	tractuai obligatio	n to tuna any derici	IL
of the insurance funds attribu	itable to a membersh	ip year during w	nich the municip	anty was a mem	DCI.	
The funds provide its memb	ore with rick manage	ment services	including the defe	ense of and settle	ement of claims, and	đ
established reasonable and no	ecessary loss reduction	on and prevention	on procedures to b	e followed by the	e members.	
There has been no signific	ant reduction in ins	urance coverag	e from the prev	ious year, nor h	ave there been any	У
settlements in excess of insur	ance coverages in ar	y of the prior th	ree years.			
			-	•		
	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	NECOLUTIC	NI CONTENI A NET	re.		
NOTE 15 AMOUNTS RE	SOTKED BA ROM	KESOLUTIC	INCOVENANI	3		
The Authority's bond coven	ente require certain r	estricted funds (	o be on denosit a	t vear-end. The	balances required to	0
be on deposit at December 3	1 1999 are as follow	s:	o oo on doposii -		•	
be on deposit at December 3	, 1999 the to lone.					
					Project	
		Bond	Bond	Renewal	Note	
	Revenue	Service	Reserve	and Replace-	Debt Service	
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	ment Fund	<u>Fund</u>	
		<b>#</b> 402.472	#1 27/ //1	e 420 000	\$4,643,750	
Required Balance		\$493,473	\$1,276,661	\$ 430,000	$\Phi^{+}, 0^{+}$	

(A)	The excess in the Bond Service Fund represents, in par	t, capitalized interest to	December 15,	2000 w	hich was
` '	funded from the 1999 Revenue Bond proceeds.				

\$387,578(A)

881,051

\$3,679

<u>\$3,679</u>

Cash and Investments

Excess or (Deficit)

1,317,661

\$ (430,000)

4,643,750

#### NOTE 16 CONSTRUCTION AND OTHER SIGNIFICANT COMMITMENTS

As of December 31, 1999, the Authority had the following commitments with respect to unfinished capital projects:

Capital <u>Project</u>	Remaining Commitment	Expected Date of Completion
Acquisition of Rear Loading Packer Trucks	\$405,000	2/00

#### NOTE 17 PRIOR PERIOD ADJUSTMENTS

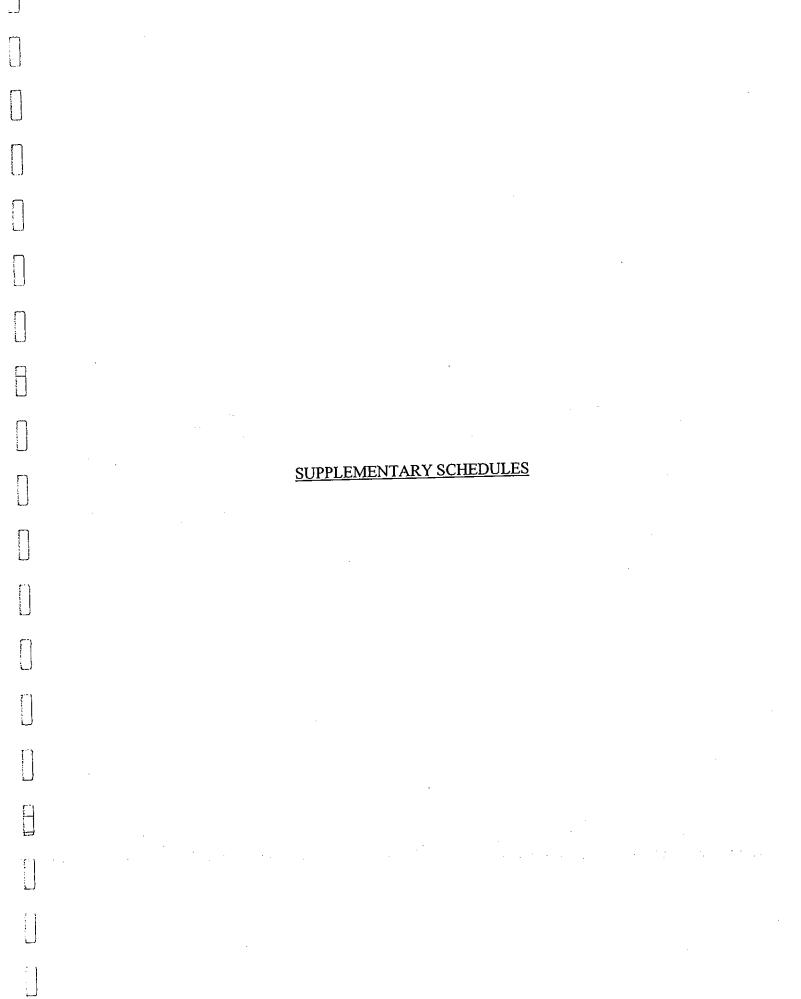
The following prior period adjustments have been made to the Authority's 1998 retained earnings balance to reflect correction of errors in prior years:

Allowance for uncollectibles overstated	\$329,242
Sewer lease payable overstated	203,001
Petty cash balance not recorded	
	<u>\$533,581</u>

#### **NOTE 18 RESTATEMENT**

The Authority's financial statements have been restated at December 31, 1998, giving effect to eliminating the deferred debits associated with start-up costs which were originally capitalized and amortized over ten (10) years. The deferral of start-up costs is not in accordance with generally accepted accounting principles which require these costs to be expensed in the year the liability is incurred.

	Balance Prior to <u>Restatement</u>	Adjustment	Balance After <u>Restatement</u>
Balance Sheet Deferred Debits Start-up costs Accumulated Amortization Retained Earnings	\$ 335,222	\$(335,222)	\$ -0-
	(112,564)	112,564	-0-
	262,824	(222,658)	40,166



#### PLAINFIELD MUNICIPAL UTILITIES AUTHORITY COMBINING BALANCE SHEET AS OF DECEMBER 31, 1999

	Sewer	Solid Waste	Total
ASSETS			
Unrestricted Current Assets			A (07.616
Cash and Cash Equivalents	\$ 518,133	\$ 119,483	\$ 637,616
Accounts Receivable (net of allowance for for uncollectibles)	1,773,322	1,756,017	3,529,339
Total Unrestricted Current Assets	2,291,455	1,875,500	4,166,955
Restricted Assets			
Revenue Fund	2.752	926	3,679
Cash and Cash Equivalents	2,753	920	
Developers Escrow Account	71,249		71,249
Cash and Cash Equivalents	71,249		
Project Note Debt Service Fund Cash and Cash Equivalents	4,643,750		4,643,750
Project Note Construction Fund	1,013,150		, ,
Cash and Cash Equivalents	133,226		133,226
Bond Service Fund	•		
Cash and Cash Equivalents	508,779	372,272	881,051
Bond Reserve Fund			
Cash and Cash Equivalents	796,098	521,563	1,317,661
Bond Construction Fund Cash and Cash Equivalents	4,512,570	3,775,500	8,288,070
Total Restricted Current Assets	10,668,425	4,670,261	15,338,686
Deferred Debits			
Debt Issuance Costs/Original Issue Discount (net			***
of amortization)	515,543	412,774	928,317
Total Deferred Debits	515,543	412,774	928,317
Fixed Assets			97.805
Land	63,785	24,110	87,895
Building	382,252	207,366	589,618
Accumulated Depreciation - Building	(6,721)	(2,592)	(9,313) 957,784
Property and Equipment	677,069	280,715 (52,979)	(177,174)
Accumulated Depreciation - Property and Equipment Work in Progress	(124,195) 835,479	475,691	1,311,170
Total Fixed Assets (Net of accumulated depreciation)	1,827,669	932,311	2,759,980
Total Assets	\$ 15,303,092	\$ 7,890,846	\$ 23,193,938

## PLAINFIELD MUNICIPAL UTILITIES AUTHORITY COMBINING BALANCE SHEET AS OF DECEMBER 31, 1999

	Sewer	Solid Waste	Total
LIABILITIES AND FUND EQUITY			
Current Liabilities (Payable from Unrestricted Assets)	. 127.551	e 570 509	\$ 717,059
Accounts Payable	\$ 137,551		76,327
Accrued Expenses	32,462	25,921	25,921
Due to the City of Plainfield Other Liabilities	54,489	•	78,536
Total Current Liabilities Payable from Unrestricted Assets	224,502	673,341	897,843
Current Liabilities (Payable from Restricted Assets)		•	
Accounts Payable	99,503		121,374
Project Notes Payable	5,000,000		5,000,000
Revenue Bonds Payable	-	150,000	150,000
Accrued Interest on Bonds and Notes	87,346		103,179 46,354
Escrow Deposits Payable	46,354		40,334
Total Current Liabilities Payable from Restricted Assets	5,233,203	187,704	5,420,907
Non-Current Liabilities Revenue Bonds Payable	9,390,000	6,875,000	16,265,000
Total Non-Current Liabilities	9,390,000	6,875,000	16,265,000
FUND EQUITY	*		
Retained Earnings	430,000		430,000
Reserve for Renewal and Replacement Unreserved Retained Earnings	25,387		180,188
Total Retained Earnings	455,387	154,801	610,188
Total Liabilities and Fund Equity	\$ 15,303,092	\$ 7,890,846	\$ 23,193,938

#### PLAINFIELD MUNICIPAL UTILITIES AUTHORITY COMBINING SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS FOR THE YEAR ENDED DECEMBER 31, 1999

	Sewer	Solid Waste	Total
OPERATING REVENUES			
Sewer Fees Billed	\$ 5,345,294		\$ 5,345,294
Solid Waste Fees Billed		\$ 4,065,523	4,065,523
Municipal Contribution		1,174,079	1,174,079
Interest on Delinquent Balances	93,357	85,240	178,597
Miscellaneous	40,145	12,125	52,270
Total Operating Revenues	5,478,796	5,336,967	10,815,763
OPERATING EXPENSES			
Salaries & Wages	639,403	890,211	1,529,614
Fringe Benefits	- 171,159	209,979	381,138
Administrative and Executive	227,494	249,723	477,217
Cost of Providing Services	3,188,252	3,424,804	6,613,056
Professional Fees	296,195	335,941	632,136
Depreciation	103,184	44,212	147,396
Total Operating Expenses	4,625,687	5,154,870	9,780,557
OPERATING INCOME	853,109	182,097	1,035,206
NON-OPERATING REVENUES (EXPENSES)			
Interest Income	28,090	5,897	33,987
Interest Expenses	(302,569)	-	(302,569)
Amortization of Costs of Issuance/Original Issue Discount	(106,066)	(15,793)	
Intergovernmental Grants	_	54,571	54,571
Bad Debt Expense	(44,508)	(91,089)	
Miscellaneous	796	5,487	6,283
Total Non-operating Income (Expenses)	(424,257)	(40,927)	(465,184)
NET INCOME	428,852	141,170	570,022
Retained Earnings (Restated), January 1, 1999	26,535	13,631	40,166
Retained Earnings, December 31, 1999	\$ 455,387	\$ 154,801	\$ 610,188

#### PLAINFIELD MUNICIPAL UTILITIES AUTHORITY COMBINING STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 1999

	Sewer	Solid Waste	Total
Cash Flows from Operating Activities			
Cash Received from Customers	\$ 4,875,895	\$ 3,868,118	\$ 8,744,013
Cash Received from Municipality		1,200,000	1,200,000
Cash Paid to Suppliers	(3,863,208)	(4,072,655)	(7,935,863)
Cash Paid to Employees	(618,500)	(855,680)	(1,474,180)
Net Cash Provided by Operating Activities	394,187	139,783	533,970
Cash Flows from Noncapital Financing Activities			
Net Change in Restricted Assets Proceeds from Intergovernmental Grant	(10,439,820)	(4,670,261) 54,571	(15,110,081) 54,571
Net Cash Provided by Non-Capital Financing Activitie	(10,439,820)	(4,615,690)	(15,055,510)
Cash flows from Capital and Related Financing Activities			
Proceeds from Issuance of Long-Term Debt	9,390,000	7,025,000	16,415,000
Acquisition of Fixed Assets	(809,632)	(193,154)	(1,002,786)
Payment of Debt Issuance Costs/OID	(503,889)	(428,567)	(932,456)
Interest Paid	(731,956)	(310,720)	(1,042,676)
Net Cash Used by Capital and			
Related Financing Activities	7,344,523	6,092,559	13,437,082
Cash Flows from Investing Activities			
Interest Received	395,773	143,326	539,099
Net Cash Provided by Investing Activities	395,773	143,326	539,099
Net Increase/ (Decrease) in Cash and Cash Equivalents	(2,305,337)	1,759,978	(545,359)
Cash and Cash Equivalents, January 1, 1999	2,823,470	(1,640,495)	1,182,975
Cash and Cash Equivalents, December 31, 1999	\$ 518,133	\$ 119,483	\$ 637,616

#### PLAINFIELD MUNICIPAL UTILITIES AUTHORITY COMBINING STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 1999

	 Sewer		Solid Waste		Total
Operating Income	\$ 853,109	\$	182,097	<u>\$</u>	1,035,206
Adjustments to Reconcile Operating Income to Net Cash					
Provided by Operating Activities:					
Write-off of Accounts Receivables	(268,445)		(18,672)		(287,117)
Depreciation	103,184		44,212		147,396
(Increase)/Decrease in Due from City	44,213		8,873		53,086
(Increase)/Decrease in Accounts Receivable	(263,622)		(200,357)		(463,979)
(Increase)/Decrease in Prepaid Expenses	4,500		4,500		9,000
Increase/(Decrease) in Accounts Payable	15,392		143,292		158,684
Increase/(Decrease) in Accrued Expenses	20,903		34,531		55,434
Increase/(Decrease) in Due to the City	•		25,921		25,921
Increase/(Decrease) in Other Liabilities	 (115,047)	_	(84,614)	_	(199,661)
Total Adjustments	 (458,922)		(42,314)	_	(501,236)
Net Cash Provided by Operating Activities	\$ 394,187	\$	139,783	<u>\$</u>	533,970

# SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH AND INVESTMENTS PLAINFIELD MUNICIPAL UTILITIES AUTHORITY UNRESTRICTED ACCOUNTS

FOR THE YEAR ENDED DECEMBER 31, 1999

ash Total	- \$ 1,181,604	29,555 9,972,683 10,410,023 4,308 2,753,260 90,631 1,355 14,523	5,663 23,270,675	5,663 24,452,279
Petty Cash	<del>69</del>			
Pension/ Insurance	\$ 11,572 \$	89,605	89,605	101,177
Payroll	\$ 13,458	1,626,898	1,627,924	1,641,382
Operating <u>Investment</u>	\$ 1,114,825	14,010	14,010	1,128,835
Operating Account	\$ 41,749	11,999 1,711,871 10,410,023 1,120,783	13,254,676	13,296,425
Gross Revenue Account	·	3,546 8,260,812 1,271 13,168	8,278,797	8.278.797
	Cash and Investments, January 1, 1999	Increases: Interest on Deposits and Investments Receipts from Customers Transfers from Restricted Accounts Transfers from Unrestricted Accounts Payroll Withholdings Miscellaneous	Total Increases	

SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH AND INVESTMENTS PLAINFIELD MUNICIPAL UTILITIES AUTHORITY UNRESTRICTED ACCOUNTS

FOR THE YEAR ENDED DECEMBER 31, 1999

Total	846,948 9,616,015 10,598,440 2,753,260	23,814,663	637,616	637,616	637,616
	↔	ı	<del>⇔</del> ∥	<del>⇔</del> 1	<del></del> ∥
Petty Cash	5,185	5,185	478	478	478
Pet	€9	İ	₩.	€	↔
Pension/ Insurance	89,252	89,252	11,925	11,925	11,925
A II	₩.		69	€9	<del>⇔</del>
Payroll	\$ 1,625,611	1,625,611	15,771	15,771	15,771
المبط	<del>⇔</del>		69	€	₩.
Operating <u>Investments</u>	1,126,362	1,126,362	2,473	2,473	2,473
o I	€ .		<b>↔</b>	€9	₩.
Operating <u>Account</u>	846,948 7,895,967 2,481,271 1,626,898	12,851,084	445,341	445,341	445,341
	<b>↔</b>	-1	မှ	€	ا م
Gross Revenue Account	\$ 8,117,169	8,117,169	\$ 161,628	161,628	\$ 161,628
Gros	€		↔	€	₩
	Decreases: Payment of Capital Expenses Payment of Operating Expenses Transfers to Restricted Accounts Transfers to Unrestricted Accounts Miscellaneous	Total Decreases	Cash and Investments, December 31, 1999	Analysis of Balance: Cash and Cash Equivalents Investments	Cash and Investments, December 31, 1999

SCHEDULE 5

## SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH AND INVESTMENTS PLAINFIELD MUNICIPAL UTILITIES AUTHORITY FOR THE YEAR ENDED DECEMBER 31, 1929 SEWER RESTRICTED ACCOUNTS

		Project Note	Note	Bond Ser	Bond Service Fund	Bond Reserve Fund	rve Fund 1999B Bond	
	Developer's Escrow Account	Debt Service Eund	Construction Fund	Debt Service	Debt Service Account	Reserve	Reserve	Sub-Total
Cash and Investments, January 1, 1999	\$ 68,767	\$ 156,250	\$ 3,588		1	•		\$ 228,605
Increases: Interest on Deposits and Investments Transfers from Restricted Accounts		127,668 1,620,000 1,580,000	1,970	\$ 16,732	\$ 11,142	\$ 10,182	\$ - 16,943	184,637 1,747,668 1,580,000
Escrow Deposits Bond Proceeds	3,037	}	'	540,450	359,911	288,668	480,305	3,269,334
Total Increases	3,037	4,927,668	129,638	557,182	371,053	298,850	497,248	6,784,676
	71,804	5,083,918	133,226	557,182	371,053	298,850	497,248	7,013,281

SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH AND INVESTMENTS PLAINFIELD MUNICIPAL UTILITIES AUTHORITY FOR THE YEAR ENDED DECEMBER 31, 1999 SEWER RESTRICTED ACCOUNTS

				Bond S	Bond Service Fund		Bond Reserve Fund	erve Fund			
	Developer's	Project Note	Note	1999A	1999B	•	1999A Bond 1999B Bond	1999B B	puos		
	Escrow	Debt Service	Construction	Debt Service	Debt Service	/ice	Reserve	Reserve	۸e		
	Account	Fund	Fund	Account	Account	Ħ	Account	Account	甜	Sub-Total	
Decreases Payment of Operating Expenses Interest Payment	\$ 105	\$ 312,500		\$ 251,783	<b>⇔</b>	167,673			<del>⇔</del>		
Transfers to Restricted Accounts Transfers to Unrestricted Accounts Refund of Escrow Deposits	450	127,668	1	,		,	&	69	,	450	
Total Decreases	555	440,168	•	251,783		167,673	•			860,179	
Cash and Investments, December 31, 1999	\$ 71,249	\$ 4,643,750	\$ 133,226	\$ 305,399	€	203,380	\$ 298,850	<b>⇔</b>	497,248	\$ 6,153,102	
Analysis of Balance: Cash and Cash Equivalents Investments	\$ 71,249	\$ 4,643,750	\$ 133,226	\$ 905,399		203,380	\$ 298,850	€9	497,248	\$ 6,153,102	_
Cash and Investments, December 31, 1999	\$ 71,249	\$ 4,643,750	\$ 133,226	\$ 305,399	<b>₩</b>	203,380	\$ 298,850	ا جو	497,248	\$ 6,153,102	. 11

SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH AND INVESTMENTS PLAINFIELD MUNICIPAL UTILITIES AUTHORITY SEWER RESTRICTED ACCOUNTS.

FOR THE YEAR ENDED DECEMBER 31, 1999

Grand Total	\$ 228,605	3 1,7 6,6	3,037 9,059,206	17,594,207	31 17,822,812
Subtotal	•	\$ 184,285 6,500 4,828,874	5,789,872	10,809,531	10,809,531
1999B Cost of Issuance		\$ 370	46,149	46,519	46,519
Bond Construction Fund 1999B 1999A Cost of astruction Issuance Account Account	1	\$ 611	99,201	99,812	99,812
Bond Construction Construction Account		\$ 24,735	701,202	725,937	725,937
1999A Construction Account		\$ 157,328	4,943,320	5,100,648	5,100,648
Revenue		\$ 1,241 6,500 4,828,874		4,836,615	4,836,615
	Cash and Investments, January 1, 1999	Increases: Interest on Deposits and Investments Transfers from Restricted Accounts Transfers from Unrestricted Accounts	Escrow Deposits Proceeds from Revenue Bonds	Total Increases	

SCHEDULE 5

## PLAINFIELD MUNICIPAL UTILITIES AUTHORITY SCHEDULE OF CASH RECEIPTS. DISBURSEMENTS AND CHANGES IN CASH AND INVESTMENTS SEWER RESTRICTED ACCOUNTS.

FOR THE YEAR ENDED DECEMBER 31, 1999

					Bond C	onstruc	Bond Construction Fund						
		ı	1999A	4	1999B		1999A Cost of	16661	1999B Cost of				
	Re	Revenue	Construction		Construction	uo	Issuance	Iss	Issuance				Grand
	₽	Account	Account	Ħ	Account		Account	Æ	Account	73	Subtotal		Total
Decreases													
Payment of Capital Expenses			\$ 15	155,838						<del>69</del>	155,838	∽	155,838
Downson of Operating Expenses	69	6.500									6,500		6,605
Fayillelle of Operating Expenses	<b>)</b>	3				69	82,653	69	35,016		117,669		117,669
rayment of Deor Issuance Costs						,	•		•		•		731,956
Interest Payment		1 620 000					4.420		2,080	_	1,626,500		1,754,168
Halisleis to resulted Accounts		000,000	E			1	•			,	4 387 701		4 387 701
Transfers to Unrestricted Accounts Refund of Escrow Deposits		3,207,362	1,	113,802	400,477	ا ا.	,		-	<b>'</b>	,		450
Total Decreases		4,833,862	86	869,700	466,477	177	87,073		37,096		6,294,208	į	7,154,387
Cash and Investments, December 31, 1999	sa l	2,753	\$ 4,2	4,230,948	\$ 259,460	160 \$	12,739	ا دع	9,423	٠ ج	4,515,323	₩	10,668,425
Analysis of Balance: Cash and Cash Equivalents	€-	2.753	\$ 4,2	4,230,948	\$ 259,460	460 \$	12,739	€9	9,423	6-9	4,515,323	€9	10,668,425
Investments		.		.		1					•		•
Cash and Investments, December 31, 1999	6-5	2,753	\$ 4,2	4,230,948	\$ 259,460	460	12,739	<b>∞</b>	9,423		\$ 4,515,323	€	10,668,425

SCHEDULE 6

### SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH AND INVESTMENTS PLAINFIELD MUNICIPAL UTILITIES AUTHORITY FOR THE YEAR ENDED DECEMBER 31, 1999 SOLID WASTE RESTRICTED ACCOUNTS

	Total	•	139,745 912	4,189,566 6,774,213	11,104,436	11,104,436
ion Fund	1999B Construction Account		1,049 \$	1,637,762	1,638,811	1,638,811
Bond Construction Fund	1999A Construction C Account		\$ 106,474 \$	3,961,802	4,068,276	4,068,276
e Fund	1999B Bond Reserve Account		7,677	280,900	288,577	288,577
Bond Reserve Fund	1999A Bond Reserve Account		\$ 861'9	226,788	232,986	232,986
e Fund	1999B 1 Debt Service Account	,	5,826 \$	242,364	248,190	248,190
Bond Service Fund	1999A Debt Service I <u>Account</u>	•	10,206 \$	424,597	434,803	434,803
	Revenue Account		\$ 2,315 \$	4,189,566	4,192,793	4,192,793
		Cash and Investments, January 1, 1999	Increases: Interest on Deposits and Investments	Transfers from Restricted Accounts Transfers from Unrestricted Accounts Proceeds from Revenue Bonds	Total Increases	

PLAINFIELD MUNICIPAL UTILITIES AUTHORITY SCHEDULE OF CASH RECEIPTS. DISBURSEMENTS AND CHANGES IN CASH AND INVESTMENTS

SOLID WASTE RESTRICTED ACCOUNTS FOR THE YEAR ENDED DECEMBER 31, 1999

				Bond Serv	Service Fund	bun		Bond Reserve Fund	rve Fi	md	14	Bond Construction Fund	uction	Fund		•
	Reve	Revenue	Debt	1999A Debt Service	Det.	1999B Debt Service	1999, Debi	1999A Current 1999B Current Debt Service	1999I Debt	999B Current Debt Service	_ § ;	1999A Construction	Com	1999B Construction		
	Acc	Account	ব	Account	₫	Account	₫	Account	₹	Account	4	Ассопи	₫	Account		TEILOT T
Decreases Payment of Debt Issuance Costs Interest Payment			<del>69</del>	197,810	€9	112,911					€9	69,617	€9	30,603	€9	100,220 310,721
Transfers to Restricted Accounts Transfers to Unrestricted Accounts	8	912 4,190,955				1		,				231,367		1,600,000	1	912 6,022,322
Total Decreases	4,	4,191,867		197,810		112,911		ı		-		300,984		1,630,603		6,434,175
Cash and Investments, December 31, 1999	8	926	69	236,993	69	135,279	€9	232,986	60	288,577	s l	3,767,292	8	8,208	so l	4,670,261
Analysis of Balance: Cash and Cash Equivalents Investments	8	926	es	236,993	€-	135,279	۶۶ ا	232,986	<del>69</del>	288,577	69	3,767,292	€-	8,208	€9	4,670,261
Cash and Investments, December 31, 1999	es	926	<b>⇔</b>	236,993	↔	135,279	e2	232,986	63	288,577	€>	\$ 3,767,292	<b>⇔</b>	8,208	6-3	4,670,261

#### PLAINFIELD MUNICIPAL UTILITIES AUTHORITY SCHEDULE OF REVENUES AND EXPENSES COMPARED TO BUDGET SEWER

#### FOR THE YEAR ENDED DECEMBER 31, 1999 BUDGETARY BASIS

	199 <u>Bud</u> g		1999 <u>Actual</u>	Variance Excess (Deficit)
<u>sewer</u>				
OPERATING REVENUES Service Charges Miscellaneous	\$ 5,0	42,844 \$ 85,000	5,345,294 133,502	\$ 302,450 48,502
Total Operating Revenues	5,1	27,844	5,478,796	350,952
NON-OPERATING REVENUES Interest on Investments	1	35,000	28,090	(106,910)
Total Non-Operating Revenues	1	35,000	28,090	(106,910)
Total Sewer Revenues	\$ 5,2	62,844 \$	5,506,886	\$ 244,042
OPERATING APPROPRIATIONS ADMINISTRATION Salaries and Wages Fringe Benefits Other Expenses	·	\$25,424 \$ 78,704 \$43,023	381,097 135,500 418,936	\$ (55,673) (56,796) (75,913)
Total Administration	1	747,151	935,533	(188,382)
COST OF PROVIDING SERVICES Salaries and Wages Fringe Benefits Other Expenses		210,509 63,453 410,377	258,306 35,659 3,293,005	(47,797) 27,794 117,372
Total Cost of Providing Services	/	584,339	3,586,970	97,369
NON-OPERATING APPROPRIATIONS Interest Payments on Debt Rate Stabilization Reserve Other Reserves	··· 54	221,354 430,000 180,000	302,569 430,000 180,000	(81,215)
Total Non-Operating Appropriations		831,354	912,569	(81,215)
Total Appropriations	\$ 5,	262,844 \$	5,435,072	\$ (172,228)

#### PLAINFIELD MUNICIPAL UTILITIES AUTHORITY SCHEDULE OF REVENUES AND EXPENSES COMPARED TO BUDGET SOLID WASTE

#### FOR THE YEAR ENDED DECEMBER 31, 1999 BUDGETARY BASIS

	1999 <u>Budget</u>	1999 <u>Actual</u>	Variance Excess (Deficit)
SOLID WASTE			
OPERATING REVENUES Service Charges Municipal Contribution Miscellaneous	\$ 3,920,131 45,000	\$ 4,065,523 1,200,000 97,365	\$ 145,392 1,200,000 52,365
Total Operating Revenues	3,965,131	5,362,888	1,397,757
NON-OPERATING REVENUES Interest on Investments Miscellaneous	30,000	5, <b>8</b> 97 54,571	(24,103) 54,571
Total Non-Operating Revenues	30,000	60,468	30,468
Total Solid Waste Revenues	\$ 3,995,131	\$ 5,423,356	\$ 1,428,225
OPERATING APPROPRIATIONS ADMINISTRATION Salaries and Wages Fringe Benefits Other Expenses	\$ 325,424 78,704 490,980	\$ 382,517 152,076 478,007	\$ (57,093) (73,372) 12,973
Total Administration	895,108	1,012,600	(117,492)
COST OF PROVIDING SERVICES Salaries and Wages Fringe Benefits Other Expenses	429,253 118,336 2,452,434	507,694 57,903 3,512,461	(78,441) 60,433 (1,060,027)
Total Cost of Providing Services	3,000,023	4,078,058	(1,078,035)
NON-OPERATING APPROPRIATIONS Other Reserves	100,000	100,000	
Total Appropriations	\$ 3,995,131	\$ 5,190,658	\$ (1,195,527)

Series 1999A

Series 1999A

Total Long-Term Portion of Bonds Payable

Solid Waste Revenue Bonds, Taxable Series 1999B

Less: Current Portion of Bonds Payable

150,000

\$ 16,265,000

GOVERNMENT AUDITING STANDARDS REPORT

<u>AND</u>

SCHEDULE OF STATE FINANCIAL ASSISTANCE

#### PLAINFIELD MUNICIPAL UTILITITES AUTHORITY ROSTER OF OFFICIALS

AS OF DECEMBER 31, 1999

Authority Board Members	<u>Position</u>
Dr. Gerard Lee	Chairman
Cassell Wood	Vice Chairman
Philip Bartlett	Treasurer
La-Rome Talley	Member
James Green	Member
Nathaniel Singleton	Alternate
Edwin Maldanato	Alternate
Authority Staff	
Eric C. Watson	Executive Director
David Ervin	Assistant Executive Director
Louis E. Jones	Chief of Operations
James R. Perry	Chief Financial Officer
Consultants and Advisors	
McManimon and Scotland, L.L.C.	General Counsel
T & M Associates	Sewer Consulting Engineer
JCA Associates, Inc.	Solid Waste Consulting Engineers

#### LERCH, VINCI & HIGGINS

CERTIFIED PUBLIC ACCOUNTANTS
REGISTERED MUNICIPAL ACCOUNTANTS

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as items 99-1, 99-2, 99-4, 99-5 and 99-7.

CHRISTINE CORRUBIA, CPA, PSA
ELIZABETH A. SHICK, CPA, RMA, PSA
ANNETTE E. GIORDANO, CPA, RMA, PSA
RICHARD P. CAHILL, CPA, RMA, PSA
ANTOINETTE P. KELLY, CPA, PSA
ANDREW PARENTE, CPA, PSA
JULIUS B. CONSONI, CPA, PSA

#### REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Chairman and Members of the Board Plainfield Municipal Utilities Authority Plainfield, New Jersey
We have audited the financial statements of the Plainfield Municipal Utilities Authority as of and for the year ended December 31, 1999, and have issued our report thereon dated March 2, 2000. We conducted our audit in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.
Compliance As part of obtaining reasonable assurance about whether the Plainfield Municipal Utilities Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under Government Auditing Standards and audit requirements as prescribed by Division of Loca Government Services, Department of Community Affairs, State of New Jersey which are described in the section entitled "General Comments and Recommendations" as items 99-5 and 99-7.
We also noted certain immaterial instances of noncompliance that we have reported to management of the Plainfield Municipal Utilities Authority in our report of audit in the section entitled "General Comments and Recommendations".
Internal Control Over Financial Reporting

In planning and performing our audit, we considered Plainfield Municipal Utilities Authority's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgement, could adversely affect Plainfield Municipal Utilities Authority's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. Reportable conditions are described in the accompanying schedule of findings and questioned costs

We also noted other matters involving internal control over financial reporting that we have reported to management of the Plainfield Municipal Utilities Authority in our report of audit in the section entitled "General Comments and Recommendations".

This report is intended solely for the information and use of the Plainfield Municipal Utilities Authority Board Members, management, the New Jersey State Department of Community Affairs and other state awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

> Lerch. Vinci & Hissins LERCH, VINCI & HIGGINS Certified Public Accountants Registered Municipal Accountants

Seffey 2. Bliss

Registered Municipal Accountant

RMA Number CR00429

Fair Lawn, New Jersey

March 2, 2000

## PLAINFIELD MUNICIPAL UTILITIES AUTHORITY

# SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE

## FOR THE YEAR ENDED DECEMBER 31, 1999

Balance, December 31 <u>1999</u>	· •
Expended	\$ 54,571
Receipts/ Revenue	\$ 54,571
Balance, January 1, <u>1999</u>	٠,
Grant Receipts	\$54,571
Grant <u>Year</u>	1999
Grant Number	4900-765-178920
State Grant Program	Clean Communities Program (Passed through City of Plainfield)

GENERAL COMMENTS AND RECOMMENDATIONS

#### GENERAL COMMENTS

- Our audit revealed that the "Utility Account Status Audit Totals" report's beginning balance changes as amounts are collected against the prior year receivable balance. As a result, the cash collected per the report does not reflect cash collected against the prior year balance due. It is recommended that the computer generated "Utility Account Status" reports properly reflect all amounts due in the beginning balance and all cash collected during the year.
- Our audit revealed that the Authority did not maintain a complete record of outstanding liens held by the City of Plainfield. It is recommended that the Authority maintain complete records of all liens held by the City of Plainfield, and that procedures be developed, in conjunction with the City, to reconcile outstanding liens on a quarterly basis.
- Our audit revealed no internal control procedures were in place for the collection of cash at the transfer station. It is recommended that internal control procedures be developed, implemented and maintained over the collection of cash at the transfer station.
- Our audit revealed that the Authority did not maintain a work in progress subsidiary ledger by project. It is recommended that a work in progress subsidiary ledger be developed, implemented and maintained to ensure costs are accounted for by individual project.
- Our audit of the purchasing system revealed that purchase orders were issued subsequent to the receipt of vendor invoices, contracts were not encumbered when awarded and certain signatures were not obtained on the respective purchase order prior to payment. It is recommended that internal controls over the purchasing/disbursement cycle be reviewed and strengthened to enhance procedure currently utilized in these functions.
- Our audit revealed that the PERS quarterly pension reports did not agree to the pension deducted per the ADP reports. It is recommended that PERS quarterly pension reports be adjusted to reflect the actual pension deducted from each employee's pay to ensure amounts remitted are in agreement with amounts deducted.
- Our audit revealed that the Renewal and Replacement Fund (Account) held by the Authority Sewer Trustee had a deficient reserve balance at December 31, 1999. It is recommended that the Sewer Trustee be consulted regarding the Renewal and Replacement reserve requirement and the transfer of funds be made in accordance with the sewer bond resolution.

#### **Appreciation**

We desire to express our appreciation to the Executive Director, Chief Financial Officer and the other Authority staff who assisted us during the course of our audit.

-	RECOMMENDATIONS	
'	It is recommended that:	
	The computer generated "Utility all cash collected during the year."	Account Status" reports properly reflect all amounts due in the beginning balance and
]	The Authority maintain completed developed, in conjunction with the second conjun	ete records of all liens held by the City of Plainfield, and that procedures should be he City, to reconcile outstanding liens on a quarterly basis.
	3. Internal control procedures be de	eveloped, implemented and maintained for the collection of cash at the transfer station.
.) ]	A work in progress subsidiary l individual project.	edger be developed, implemented and maintained to ensure costs are accounted for by
]	5. Internal controls over the purcha utilized in these functions.	asing/disbursement cycle be reviewed and strengthened to enhance procedures currently
	PERS quarterly pension reports amounts remitted are in agreement.	be adjusted to reflect the actual pension deducted from each employee's pay to ensure ent with amounts deducted.
	7. The Authority consult with its S transfer of funds be made in accordance.	lewer Trustee regarding the Renewal and Replacement reserve requirement and that the ordance with the bond resolution.
	A review was performed on all prior with the exception of those recomme	year recommendations. Corrective action was taken on all prior year recommendations endations denoted with an asterisk (*).
		* * * * * *
	Should any questions arise as to our recommendations, please do not hesi	comments and recommendations, or should you desire assistance in implementing our tate to call us.
)		LERCH, VINCI & HIGGINS
		LERCH, VINCI & HIGGINS Certified Public Accountants Registered Municipal Accountants
) }	J	All CPL

Kegistered Municipal Accountant RMA Number CR00429